

Test Plan Template Template
for
XYZ Clinic Appointment System

VERSION 1.0

Prepared for



4/05/2025

Prepared by

Blueage Marketing Team

1. Document Control

Version	Date	Author	Description
1.0	08/05/2025	[your name]	Initial Draft

2. Test Plan Overview

Purpose:

To verify that the XYZ Clinic Online Appointment System meets all business and functional requirements before go-live.

Scope:

Includes user login, appointment booking, cancellation, notifications, and admin dashboard features.

Out of Scope:

Mobile app testing, payment integration (future phases)

3. Test Objectives

- Ensure all functional requirements are correctly implemented
- Identify and resolve any defects before deployment
- Confirm user workflows and business rules are followed

4. Test Strategy

Type	Description
Unit Testing	Conducted by developers to verify individual modules
Functional Testing	Ensure each feature meets its specification
Regression Testing	Confirm new features do not break existing ones
UAT	End-users validate the system in real-world scenarios

5. Test Environment

- **Environment:** Staging (pre-production)
- **Browser Support:** Chrome, Firefox, Safari, Edge
- **Data Used:** Synthetic test accounts and appointments

Test Case Template

Test Case ID	Test Scenario	Steps to Execute	Expected Result	Actual Result	Status	Comments
TC-001	User logs in with valid credentials	1. Go to login page 2. Enter correct email/password 3. Click "Login"	Redirected to dashboard	As expected,	Passed	–
TC-002	Book available appointment	1. Login 2. Select a date/time 3. Click "Book"	Booking is confirmed and shown in history	As expected,	Passed	–
TC-003	Book unavailable slot	1. Login 2. Try to book taken slot	Error message shown: “Slot not available”	As expected,	Passed	–
TC-004	Cancel an appointment	1. Go to appointments 2. Click "Cancel"	Appointment removed and status updated	As expected,	Passed	–
TC-005	SMS Reminder Sent 24 Hours Prior	1. Book future appointment 2. Simulate time trigger	SMS received 24h before scheduled time	Not received	Failed	API issue

6. Defect Reporting

- Use [Bug Tracking Tool] (e.g., Jira, Azure DevOps)
- All defects must include:
 - Summary
 - Steps to reproduce
 - Screenshots/logs
 - Severity and priority

7. Approval

Name	Role	Signature	Date
Funto Dapo	QA Lead		
Shade Bisi	Operations Manager		
<i>[Your Name]</i>	Business Analyst		